

CITY OF DUFUR COUNCIL MEETING
January 11th, 2022
7:00 PM
DUFUR CITY HALL

-MINUTES-

Call to order: 7:01 by Merle Keys

Attendance: Mayor Merle Keys; Council members Stan Ashbrook, Josiah Dean, Barbara McKenzie, Steve Podvent; Public Works Brandon Beachamp;

Absent: Councilor Josiah Dean

Guests in Attendance: Paul Sumner, John Keyser Jr. Brian Kittelson, Michael Glover, Doug Peters, Robert Wood, Chris Quince. Shilah Olson & Walt Burt via zoom.

Approval of Agenda: Barbara, 2nd Sam. All approved.

Consent Agenda: Bill, 2nd Barbara. All approved.

- a. Approve accounts payable
- b. Approve Minutes of Regular Meeting December 14, 2021

Special Presentation – Wasco County Soil & Water Conservation District

- a. Shilah & Walt presented about a pilot project in the Dufur watershed aiming to reduce stream temperature by utilizing sub surface water storage. See presentation slides for details. The next meeting on this topic will be a stakeholder engagement meeting and is scheduled for February 17th. Merle will attend. Contact Wasco County Soil & Water Conservation District for more information!

City Staff Reports

- a. Public Works Report (*Brandon Beachamp*)
 - i. Plowed snow during the storm.
 - ii. Council would like the snow pile removed from 5th St. corner, and the roads plowed wider. Our roads are 20' wide, so even with snow we should be able to plow enough for 2 lanes of traffic.
- b. City Recorder (*Kathy Bostick*)
 - i. No update.

City Attorney & Engineering Reports

- a. City Attorney (Paul Sumner)
 - i. Together with our engineer and Wasco Title, clout has been cleared from title/deed.
- b. Engineering (Brandon Mahon with Anderson Perry)
 - i. Designs, plans, drawings are with DEQ. This will be a slow turnaround most likely with some feedback. Acquisition of the property for the access road is still forthcoming. Still hoping to be ready to bid in February.

Council and Commissioners Reports:

- b. Mayor's Report (*Merle Keys*) – no report
- c. Public Works (*Bill Parke*) – Larry Pray will do the work on the siren.
- d. Administration (*Barbara McKenzie*)
 - i. With COVID precautions still in place, we want to improve the experience for folks who choose to attend our meetings online via zoom. Since speakers are wearing masks, the built-in microphone we have is not sufficient. We would like an IT person to set up a more professional mic/sound system ASAP. Kevin Lewis of Maupin was recommended by Paul.
 - ii. Council would also like us to look into the OWL camera system.
- e. Fire/Ambulance (*Steve Podvent*)

- i. 0 fire/4 ambulance.
- ii. John Jr. is awaiting response from both Norco & the mechanic in Hermiston regarding ambulance repairs.
- f. Planning & Development (*Kathy Bostick*)
 - i. Discussion regarding litigation related to Peter's development will take place during executive session.
 - **Motion** to authorize Doug Peters and his engineer (Hays McCoy) to arrange meeting with Brandon Mahon of Anderson Perry. Bill, 2nd Steve. 4 in favor, 2 abstentions: Barbara and Stan.
- g. Other Council Comments
 - i. Councilor Ashbrook would like to see the truck worked on so it can be utilized as necessary for the remainder of the winter.
 - ii. The back ho seems to be having charging issues. A mechanic in The Dalles was recommended.

New Business: (*Action items*)

- a. Ursula Review – 6 months. Will discuss during executive session.
 - **Motion** to approve step-increase for Ursula. Barbara, 2nd Bill. All approved.

Old Business: (*Action items*)

- a. Community Center Update
 - i. Community Center – The offering party of the original RFP was present at council and will connect with the Community Center committee within the week.
- b. Rock Pit
 - i. We were able to acquire the property for \$3k, for the specific authorized use of a setback. Unreasonable interference can void the agreement.
- c. Wastewater Deeds
 - i. Wastewater deeds – tax lot 700 – goes down to the highway. Paul reports there is no clout & the title issue has been resolved.
 - **Motion** to accept the deed that clears the title. Barbara, 2nd Sam. All approved.


Adjourn Regular Session: Council adjourned regular session at 8:25 to enter executive session for ORS 192.660 (2)(h)- Conferring with Legal Counsel regarding litigation, and employee review.

Adjourn Executive Session: Council adjourned executive session at 9:27 to re-enter regular session.

Adjourn Council Meeting:

- **Motion** to adjourn the January council meeting at 9:30 p.m. Samantha 1st, Barbara 2nd. All approved.


 Kathy Bostick, City Recorder


 Merle Keys, Mayor

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations