

**CITY OF DUFUR COUNCIL MEETING**  
**December 14th, 2021**  
**7:00 PM**  
**DUFUR CITY HALL**

**-MINUTES-**

**Call to order:** 7:01 by Merle Keys

**Attendance:** Mayor Merle Keys; Council members Stan Ashbrook, Josiah Dean, Barbara McKenzie, Steve Podvent; Public Works Brandon Beachamp;

**Absent:** Councilors Samantha Filbin, Bill Parke, City Recorder Kathy Bostick

**Guests in Attendance:** Paul Sumner, John Keyser Jr. Brian Durham, Jim Winterbottem, Sarah Smith, Michael Glover, Mary Lou Bostick

**Approval of Agenda:** Barbara, 2<sup>nd</sup> Steve. All approved.

**Consent Agenda:** Barbara, 2<sup>nd</sup> Josiah. All approved.

- a. Approve accounts payable
- b. Approve Minutes of Regular Meeting November 9, 2021

**Public Hearing:**

**Ordinances & Resolutions:**

- Resolution 12.14.2021A – DEQ interim financing  
**Motion** Barbara, 2<sup>nd</sup> Josiah. All approved.
- Resolution 12.14.2021B – Waste Connections/The Dalles Disposal  
**Motion** Josiah, 2<sup>nd</sup> Stan. All approved.

**Citizen Comment**

- a. Letter of Concern/Complaint – Fire truck driving too fast in Dufur after the Hometown Christmas parade. Truck was not being dispatched to an emergency. Councilors noted complaint.

**City Staff Reports**

- a. Public Works Report (*Brandon Beachamp*)
  - i. Getting the big truck ready for winter, but engine isn't starting. Not sure what the problem is, hoping to have it solved soon. Could be the rubber seal of the fuel pump.
- b. City Recorder (*Kathy Bostick*)
  - i. No update.

**City Attorney & Engineering Reports**

- a. City Attorney (Paul Sumner)
- b. Engineering (Brandon Mahon with Anderson Perry)
  - i. (Paul) It would be good to have Brandon back to council to speak about well 1 and well 2. Paul learned something at the planning commission meeting and would like council to receive the same information- either in a report or over a call.
  - i. Have a Dec 15<sup>th</sup> deadline with DEQ – Brandon Mahon will be submitting documents to them.

**Council and Commissioners Reports:**

- b. Mayor's Report (*Merle Keys*) – no report
- c. Public Works (*Bill Parke*) – no report
- d. Administration (*Barbara McKenzie*)
  - i. Kathy will be purchasing some thank-you gifts for Fire & Ambulance volunteers.
  - ii. The Dalles Disposal donated 3 new bicycles for giving-tree families and \$500 in food to our holiday food drive. Big thanks to The Dalles Disposal for their generosity!
- e. Fire/Ambulance (*Steve Podvent*)
  - i. 0 fire/4 ambulance.

- ii. Going to change meeting dates to 3<sup>rd</sup> Wednesday. Steve will not be able to attend but will keep in touch. Sarah Smith will take over as chief of EMS. Heather Wright is her assistant.
- iii. They are trying to schedule some time to do a walk-through of the new apartments at Kramer's, Dufur Valley Tavern and the school given recent changes.
- iv. They would like a new flag for their building to replace one that is worn out.
- v. Maintenance needed on the ambulance: Wiring issue – the rear lights sometimes work and sometimes don't. A couple electricians have looked at it but the wires and fuses are all in one spot. There is a possibility that a broken wire or dead short could affect other controls. (This was a brand-new unit when it was bought from Burns - box and chassis were together. – it's got about 115k miles on it)
- vi. Mechanical issue – this ambulance is a lot better than the one we replaced, but it is close to 30 years old. A/C doesn't work and windows can't be rolled down in the back – the system is on R12 which is no longer serviceable. We would need to replace the compressor, receiver drier and the lines evacuated and re-charged. This would take several days and a few thousand dollars. Brian found someone willing to work on it, but it would be over \$1,000 – just to fix the A/C, not the wiring. We can purchase parts now and wait to do the AC repair until later in the year.
- vii. Hermiston has a refurb place for ambulance. They couldn't fix the A/C piece but all the rest they could do. John will get an estimate for repairs and report back.
- viii. Also, there is an oxygen line leak. We need to turn off the unit for it not to leak out completely. If this step is skipped or forgotten, we'd be out of oxygen for patients. Hermiston place could do this too, or Norco in The Dalles.
- ix. There are a couple departments that could loan us an ambulance while ours are being serviced. We'd have to wait for them to be serviced before we could borrow one.
- x. Looking at grants that could potentially fund a brand-new ambulance - Wamic received a grant for one that cost \$185,000. We are waiting to hear back on other like-new ambulances with price quotes. Our ASA district is one of the largest in the county and 4WD would be ideal.
- xi. Also need to get 6 studded tires.
  - **Motion** to approve F&A to purchase studded tires ASAP – up to \$2,500. Steve, 2<sup>nd</sup> Barbara. All approved.

f. Planning & Development (*Kathy Bostick*)

- i. There was a hearing of the planning commission. A decision was made and they have made an appeal to council. A lot of work has been done with the planner and the proponent of the application – as well as Paul, Kathy.
- ii. Getting paperwork done to finish the sewer project. Paul spoke with a lawyer who works for one of the missing parties re: title, who will be getting some final required signatures.
- iii. It would be good to have Brandon Mahon back to council to speak more about well 1 and well 2. Paul learned something at the planning commission meeting and would like council to receive the same information- either in a written report or in-person/zoom.

g. Other Council Comments

- i. Shout out to Hometown Christmas! Thanks for putting another great event together.

**New Business:** (*Action items*)

a. Waste Connection/The Dalles Disposal – Jim Winterbottom

- i. Looking to get a proposed rate increase for trash collection for 2022 for the City of Dufur. Historically we have asked for 85% of the (Westcoast CPI benchmark of 5.9% for this past year) which for this year is which is \$5.05. Same increase Wasco County Landfill will put into place for 2022. We did go before the solid waste advisory committee but there were not enough members for a quorum.
- ii. Fuel is up 22% - dumpster prices are up 38% - 4x8 sheets of steel we use for repairs are up 190%. Increase would go from \$23.30 to \$24.48 (32 gal) for residents of Dufur. This

is the per month increase for residents of Dufur. Yard ½ containers would go up \$1.50 per pick-up.

➤ **Motion** to approve price increase for garbage franchise fees for City of Dufur. Josiah, 2<sup>nd</sup> Stan. All approved.

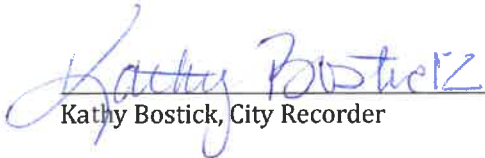
- b. Dufur 7<sup>th</sup> Street/Pushing it through
  - i. 7<sup>th</sup> street is not currently a through street- this has been a long-standing issue. Emergency services can't easily access all homes. An ambulance needs to reverse to get back out as there is no turnaround space, and personal vehicles are parked along the road (city right-of-way) preventing access for a fire truck.
  - ii. There are some elderly people living on this street that may one day require services.
  - iii. We would need a culvert installed but we would like a gravel road from Court to Church St.
  - iv. Council would like Brandon Mahon to talk with Public Works about what kind of road is needed here.


**Old Business: (Action items)**

- a. 5<sup>th</sup> Street Project
  - i. Not sure what the time frame for going to re-bid this project is.
- b. Community Center Update
  - i. No update.
- c. American Rescue Fund
  - i. No update on this from Kathy. We need to keep this at the top of mind as the funds have a deadline to be used. Possibility to use funds for siren. Health & Safety related expenses should qualify.
- d. Emergency Siren
  - i. There are two bids in for this work. One is from Pray Electric – this bid is still current. The other one (Coburn Electric) was dated Nov 15<sup>th</sup> and good for one week.
  - ii. John Keyser Jr. is familiar with both companies. Coburn was going to use parts from over-seas. Pray was going to use parts produced domestically by the company who made the siren – therefor parts are cheaper, bid is lower.
    - **Motion** to accept lower bid from Pray Electric, as long as Bill has attempted to reach out to a 3<sup>rd</sup> bidder. Steve, 2<sup>nd</sup> Barbara. All approved.

**Adjourn:**

- **Motion** to adjourn at 7:59 by Barbara. 2<sup>nd</sup> Josiah. All approved.

  
Kathy Bostick, City Recorder

  
Merle Keys, Mayor